

## TOWN OF ESSEX

### Application for Special Use Permit with Site Plan

#### Site Plan Addendum

1. Vicinity or Tax Map

Attach a vicinity or tax map draw to scale that shows the relationship of the proposed project to existing community facilities which affect or serve it, such as roads, shopping areas, schools, etc. The map should show all properties, streets and easements within 500 feet of the property

2. Formal Site Plan

A formal site plan must be prepared by a licensed architect, designer, engineer or landscape architect. It should be drawn to scale (1" – 40' is recommended) and include appropriate additional information, and include the following:

The location of the proposed building(s) or building additions on the property, including the location of the septic system, if applicable.

The topography of the property, using contour lines.

The location of walls, fences, rock outcroppings, trees, streams or water courses, signs and any other significant natural or man-made features on the property, existing or proposed.

3. Building Drawings.

Drawings of proposed new structures and/or renovations or expansions of structures must be prepared by a licensed architect, designer, engineer or landscape architect, and be drawn to scale. They must include:

East, west, north and south elevations of the structure. Perspective renderings may also be included, showing plantings, driveways, etc.

Dimensions of the structure (height, width, depth, square footage of building footprint).

Description of materials to be used in construction (e.g. shingle, clapboard, brick, slate etc.)

Detail of window and door treatment.

The location, height, and intensity of all external lighting fixtures. They should preferably be downcast and not cast glare onto adjoining properties or skyward.

Color scheme (if applicable.)

Other information detailed in section 7.3 of the Zoning Law may be required depending on the nature and scope of the project. The Zoning Officer will provide guidance.