

**Minutes**  
**Town of Essex Planning Board**  
**Regular Meeting**  
**September 16, 2021**  
**7:00 PM**

**Meeting held remotely and in person and was audio recorded with no video. Recording and minutes available at [www.essexnewyork.gov](http://www.essexnewyork.gov).**

**Call to Order**

Chairman Hislop opened the meeting at 7:13 PM.

**Attendance:** David Hislop, Gladys Person, Anita Shapiro, Jonathan Pribble, Mark Walker  
Renee Bruno (Secretary)

Others in Attendance: Lauren Murphy, Ken Meyer, Di Meyer, Larry McClure, Martha McGraw, Mark Hall

Absent: Anh Thu Cunnion, Tom Stransky

**Approval of Minutes**

On a motion to accept the minutes for the August 19, 2021 Public Hearing and Regular Meeting by Mrs. Person, seconded by Mrs. Shapiro, and with unanimous consent of the board, the motion carries.

**Old Business**

Tax Map #40.65-3-6.000-Leigh Firestone, 2748 Essex Road, Essex Replace windows and door on west side of building.

The board had a discussion on the need for dimensions on the submitted sketches of the windows.

On a motion to approve and issue the permit pending dimensions of windows and project oversight by the zoning officer by Chairman Hislop, seconded by Mr. Pribble, and by roll call vote, the motion carries. Yes 4 No 1

Tax Map #40.73-3-25.000- Kenneth and Di Meyer, 13 Orchard Lane, Essex. Extend kitchen into enclosed porch

There were no questions or comments from the board or applicant.

On a motion to approve and issue the permit by Mrs. Shapiro, seconded by Mrs. Person, and by roll call vote, the motion carries. Yes 5 No 0

## **New Business**

Tax Map #49.7-4-1.000- Thomas and Martha McGraw, 2077 Lakeshore Road, Essex.  
Replace stairs to lakefront and install new dock.

Martha McGraw attended the meeting in person and explained her project. The Dock Doctors will be installing the dock next spring and there will also be a small ramp installed to get down to the dock. Pictures were provided showing the dock that will be installed.

On a motion to deem the application complete and schedule a public hearing by Mrs. Shapiro, seconded by Mr. Pribble, and by roll call vote, the motion carries. Yes 5 No 0

Larry McClure and Mark Hall attended the meeting with the expectation that their project, which they had submitted on time, would be on the agenda. The project was not on the agenda due to the application being temporarily lost at the Town Hall site.

## **Report of Zoning Officer**

Lauren Murphy provided a report to the board regarding current projects and upcoming projects that she is involved with.

## **Chairman Comments**

Topics being discussed as part of the zoning ordinance revision include solar panels, electric charging stations, and food trucks in the historic district.

## **Public Comment**

No public comment.

## **Adjourn**

Chairman Hislop adjourned the meeting at 8:10 PM.

Respectfully submitted by

Renee Bruno  
Secretary