

Town of Essex Planning Board
Organizational Meeting Minutes
January 15, 2015
7:00 p.m.

Call to Order

Chairman Van Hoven called the Organizational Meeting to Order at 7:00 p.m.

Attendance

Present: Olive Alexander, James Van Hoven, H. Nicholas Muller III, Thomas Stransky, Derrick Wrisley, Mark Walker, David Hislop

Catherine DeWolff, Acting Clerk

Also present: Jori Wekin, Kevin Hall, Bill Kissel, and Lauren Murphy – Codes Officer

New Business

Selection of Vice Chair - Chairman Van Hoven discussed the meeting schedule for the year. The Planning Board will meet on the third Thursday of each month at 7:00 p.m. He then called for any nominations for Vice Chair. Mr. Muller nominated Mr. Stransky for the position. The nomination of Mr. Stransky was seconded by Mrs. Alexander. On a motion to close the nominations by Mr. Hislop, seconded by Mr. Wrisley, motion carries by unanimous vote of the Board and the nominations are closed. Mr. Stransky is the Vice Chairman of the Town of Essex Planning Board for the 2015 year. Aye – 7 No - 0

Recommendation to Re-appoint Peg Staats as Planning Board Secretary – On a motion to re-appoint Peggy Staats as the Planning Board Secretary by Mr. Muller, seconded by Mr. Stransky, motion carries by unanimous vote of the Board. Aye – 7 No - 0

Public Comment

None

Adjournment

On a motion by Mr. Muller, seconded by Mr. Wrisley, to adjourn the Organizational Meeting of the Town of Essex Planning Board, the motion carries by unanimous vote and the meeting is adjourned at 7:10 p.m. Aye – 7 No - 0

Respectfully submitted by:

Catherine DeWolff, Acting Planning Board Clerk

Town of Essex Planning Board
Regular Meeting
December 18, 2014
7:01 p.m.

Call to Order

Chairman Van Hoven called the meeting to Order at 7:10 p.m.

Attendance

Present: Olive Alexander, James Van Hoven, H. Nicholas Muller III, Thomas Stransky, Derrick Wrisley, Mark Walker, David Hislop
Catherine DeWolff, Acting Clerk
Also present: Jori Wekin, Kevin Hall, Bill Kissel, and Lauren Murphy – Codes Officer

Review and Acceptance of Minutes of December 18, 2014

The Chairman asked for a motion to approve the minutes of the December 18, 2014 Public Hearing and Regular Meetings. On a motion to approve the minutes of both meetings by Mr. Muller, seconded by Mr. Wrisley, the motion carries and the minutes are approved by unanimous vote of the Board, Aye – 7 No – 0

Old Business

Draft Permit 2015-1

Tax Map #40.3-2-14.22 – Wekin – Special Use Permit – 545 Middle Road, Essex, for installation of a commercial kitchen. The Board agreed to strike condition #4 as the hours of business do not pertain. The facility is mainly a 24 hour storage center with customers having their own keys for access. Bakers accessing the new kitchen facilities will be under the direction of the owners and may be baking at any time of the day or night as approved by the owners, the Wekin’s.

The short form EAF was considered by the Board in conformance with the **NYS SEQRA** law. On a motion to deem the EAF a negative declaration by Mr. Muller, seconded by Mr. Hislop, the motion carries by unanimous vote of the Board, Aye – 7 No – 0.

On a motion to accept the draft permit as revised by Mr. Walker, seconded by Mr. Stransky, the motion carries by unanimous vote of the Board, Aye – 7 No – 0.

New Business

Tax Map #49.11-1-55.-54 – “Camp Bonnie” Lawson P. Allen – Site Plan Review – 1855 Lake Shore Road, Essex, for demolition of single family dwelling and replacement with a new single family dwelling in the Crater Club.

The Town of Essex Planning Board discussed the application. On a motion to declare the application complete pending the APA JIF and 500’ Abutters List by Mr. Hislop, seconded by Mr. Stransky, the motion carries by unanimous vote of the Board
Aye -7 No – 0

On a motion by Mr. Walker to schedule a Public Hearing for February 19, 2015, seconded by Wrisley, the motion carries by unanimous vote to hold the Public Hearing on February 19, 2015 at 7:00 p.m. Aye – 7 No – 0.

Report of the Zoning Officer

Lauren Murphy, Codes and Zoning Officer, pre-distributed her report to the Planning Board. Chairman Van Hoven asked about how the Ames house was going. Ms. Murphy responded that it is an ongoing process. Mr. Hislop asked about Spirit Sanctuary. The Chairman responded that he is still waiting for answers from the NYS Division of Cemeteries Legal Dept. about it. The Chairman said that until we get answers, we will not entertain Spirit Sanctuary.

The Chairman further related that the County attorney will be coming to us in February for the County Home Cemetery subdivision. There was a discussion by the Board of the County Home Cemetery.

Chairman's Report

Chairman Van Hoven advised the Board that the Town Board accepted the changes that were made to the Zoning Revision and no further changes will be made. Ann Holland is working on the SEQRA. If all goes well, the Town Board will adopt a negative declaration and approve the law.

The Chair further advised the Board of the many workshops coming up and that they do need to get their training hours in.

The Alternates situation needs to come before the Town Board for a local law enabling the alternates to sit in case of absence or illness on the part of our members. He advised that he gave Ed a copy of the Westport language.

Public Comment

None

Adjournment

With nothing further to come before the Town of Essex Planning Board and on a motion to adjourn by Mr. Wrisley, seconded by Mr. Hislop, the meeting is adjourned at 7:40 p.m. by unanimous vote.

Respectfully submitted by

Catherine DeWolff, Acting Clerk to the Planning Board