

**Planning Board Meeting Minutes**  
**Town of Essex Planning Board**  
**Regular Meeting**  
**December 21, 2017**  
**7:00 p.m.**

**Call to Order**

Mr. Hislop opened the meeting at 7:02 p.m. and led the attendees in the Pledge of Allegiance.

**Attendance**

Present: David Hislop, Jonathan Pribble, Mark Walker, Derrick Wrisley and Cheryl Sprang, Secretary

Others Present: John Doyle, Anita Shapiro

**Review and Acceptance of Minutes** of November 16, 2017

It was noted that Mr. Stransky was not listed as in attendance at the meeting, he was in fact present. The meeting minutes will be adjusted accordingly.

On a motion to accept the minutes of November 16, 2017, by Mr. Pribble, seconded by Mr. Wrisley, the motion carries, Aye-4 No-0 Absent-2 (Stransky, Van Hoven) Abstain-0

**Old Business**

None

**New Business**

Tax Map # 40.65-3-5.200 – John Doyle – Special Use w/ Site Plan – Change of use, 2<sup>nd</sup> floor of the Emporium building 2750 Essex Road, Essex, NY

Mr. Hislop requested additional details about the windows that will be replaced. Mr. Doyle will email those to the planning board so they can be attached to the application. Mr. Doyle will not be present at the public hearing so any questions or concerns should be addressed beforehand.

On a motion to declare the application complete and schedule a public hearing for the January 18<sup>th</sup> meeting by Mr. Walker, seconded by Mr. Pribble, the motion carries, Aye-4 No-0 Absent-2 (Stransky, Van Hoven) Abstain-0

**Report of the Zoning Officer**

None

**Report of the Chair**

**Other Reports and Communications**

Short discussion about the planning board vacancies and about the alternates.

**Public Comment**

None

**Adjourn**

On a motion to adjourn the meeting at 7:23 p.m. by Mr. Hislop, seconded by Mr. Wrisley, Motion carries, meeting is adjourned at 7:23 p.m.