

Minutes
Town of Essex Planning Board
Regular Meeting
November 18, 2021
7:00 PM

Meeting held remotely and in person and was audio recorded with no video. Recording and minutes available at www.essexnewyork.gov.

Call to Order

Chairman Hislop opened the meeting at 7:00 PM.

Pledge of Allegiance

Attendance: David Hislop, Tom Stransky, Gladys Person, Anita Shapiro, Jonathan Pribble, Mark Walker, Anh Thu Cunnion, Renee Bruno (Secretary)

Others in Attendance: Lauren Murphy, Leigh Firestone, Chrystal Kelly, Ken Hughes

Approval of Minutes

On a motion to accept the minutes from October 21st public hearing and regular meeting by Mr. Stransky, seconded by Mr. Pribble, and with unanimous consent of the board, the motion carries.

Old Business

Tax Map #40.73-6-13.100- Lee and Heather Maxey, 2226 Lakeshore Road, Essex.
Revision to the currently approved application.

Lee Maxey attended the meeting remotely. Mr. Maxey explained that the only change to the building plans is a reduction in the height and square footage.

Chairman Hislop also noted that ECHO has also approved the revision.

On a motion to amend the existing application by Mr. Stransky, seconded by Mrs. Shapiro, and by roll call vote, the motion Carries. Yes 6 No 0 Abstain 1

New Business

Tax Map #40.65-3-6.000- Leigh Firestone, 2748 Essex Road, Essex.
Use of space in front of building for food truck.

Leigh Firestone appeared in person for the meeting and explained that she would like to have a variety of food trucks utilize the space in front of the addition to her building. She explained that the DOT will be getting back to her in the upcoming weeks to verify if that space is her property.

Ms. Firestone answered questions from the board regarding safety of customers near the intersection, garbage from the food truck and her property lines.

Vice Chairman Stransky suggested that Ms. Firestone have pins put on her property to show the property lines and that if the planning board approved her project in the future there would be a trial period. Chairman Hislop agreed that there should be a 6 month to 1 year trial period.

The board discussed the need for Ms. Firestone to meet with the ZBA as there is no guidance in the zoning law regarding food trucks.

Stipulations set by the planning board before accepting the application include pins being placed to show property lines, meeting with the ZBA and verification from the DOT that Ms. Firestone can place a food truck in that location.

On a motion to accept the application pending receipt of requested documentation by Mr. Pribble, seconded by Mr. Stransky, and by roll call vote, the motion carries. Yes 7 No 0

Tax Map #40.65-3-7.000- Chrystal Kelly-Essex Ice Cream Cafe, 2314 Main St, Essex.
Change of use.

Ms. Kelly appeared in person to explain her project. In addition to serving ice cream she would like to serve dinner from 5-9 PM and have indoor and outdoor seating.

On a motion to deem the application complete and schedule a public hearing by Mr. Stransky, seconded by Mr. Pribble, and by roll call vote, the motion carries. Yes 7 No 0

Tax Map #40.73-2-7.000- Essex Town Hall/Town of Essex, 2313, Essex.
Reconstruction of an early 20th century porch on the Town Hall.

Town Supervisor Ken Hughes attended the meeting in person to explain the application. The town applied for a special use permit in 2019 for this project and was approved for a two year permit. Due to the COVID-19 moratorium, the work that was scheduled to begin in the spring of 2020 was postponed. There are no changes to the building plans.

On a motion to deem the application complete and schedule a public hearing by Mr. Pribble, seconded by Ms. Cunnion, and by roll call vote, the motion carries. Yes 7 No 0

Report of Zoning Officer

Lauren Murphy provided a report to the board regarding current projects and upcoming projects that she is involved with.

Chairman Comments

Chairman Hislop discussed the zoning ordinance revisions and reminded board members to advise the town if they do not plan to renew their term on the planning board.

Public Comment

No public comment.

Adjourn

Chairman Hislop adjourned the meeting at 8:01 PM.

Respectfully submitted by

Renee Bruno
Secretary

Revised 12/16/21