

MEETING MINUTES
Town of Essex Planning Board
Public Hearing Meeting
November 15, 2018
7:00 p.m.

Call to Order

Chair DeWolff called the meeting to order at 7:05 p.m. and led the meeting in the Pledge of Allegiance.

Attendance

Present: Chair Catherine DeWolff, Anh Thu Cunnion, Janelle Fortune, Jonathan Pribble, Anita Shapiro (alternate), Cheryl Sprang, Secretary

Absent: Vice Chair David Hislop, Mark Walker (unexcused), Thomas Stransky

Others present: John Orberg, Leonard Duffy, Emma Paladino, Ken Hughes

Public Hearing (s)

Tax Map #49.15-1-13.000 – John and Jan Fortune – 30 Albee Lane, in the town of Essex – Special Use Permit with Site Plan. Application for demolition of current barn/garage structure and rebuild in same style and footprint.

Public Comment

NONE

Adjourn

On a motion to adjourn the public hearing at 7:08 p.m. by unanimous vote, Motion carries, meeting is adjourned at 7:08 p.m.

MEETING MINUTES
Town of Essex Planning Board
Regular Meeting
November 15, 2018
7:00 p.m.

Call to Order Chair DeWolff opened the meeting at 7:09 p.m.

Attendance

Present: Chair Catherine DeWolff, Anh Thu Cunnion, Janelle Fortune, Jonathan Pribble, Anita Shapiro (alternate), Cheryl Sprang, Secretary

Absent: Vice Chair David Hislop, Mark Walker (unexcused), Thomas Stransky

Others present: John Orberg, Leonard Duffy, Emma Paladino, Ken Hughes

Review and Acceptance of Minutes

On a motion to accept the minutes of October 18, 2018, by Chair DeWolff, seconded by Mrs. Fortune, the motion carries, Aye-5 No-0 Absent-3 (Hislop, Stransky, Walker) Abstain-0

Old Business

Tax Map #49.15-1-13.000 – John and Jan Fortune – 30 Albee Lane, in the town of Essex – Special Use Permit with Site Plan. Application for demolition of current barn/garage structure and rebuild in same style and footprint.

A short Environmental Assessment Form was completed. The Planning Board conducted a SEQR review in conformance with the NYS DEC SEQR law on October 18, 2018 where no significant impacts on the environment were determined. A Negative Declaration on an unlisted action, was issued on the application by vote of the Planning Board, Aye-5 No-0 Absent-3 (Wrisley, Pribble, Cunnion) Abstain-1 (Fortune)

On a motion to approve the Permit as written by Ms., Cunnion, seconded by Chair DeWolff, the motion carries, Aye-4 No-0 Absent-3 (Hislop, Stransky, Walker) Abstain-1 (Fortune)

New Business

Tax Map #40.57-3-2.000 – Linda B. Shigley Trust – 2892 Lakeshore Road, in the town of Essex, and mailing address of 20 White Road, Wayland, MA 01778 – Special Use Permit with Site Plan. Application to build a 26' X 34' Guest house with 2 bedrooms, bath and game room. One story structure on concrete foundation on site of existing swimming pool. Includes new septic system.

Leonard Duffy is the representative for this project and was present to go through the application and answer questions. Mr. Duffy did note that the dimensions were incorrect on the agenda. The correction has been made.

A long Environmental Assessment Form was completed. The Planning Board conducted a SEQR review in conformance with the NYS DEC SEQR law on November 15, 2018 where no significant impacts on the environment were determined. A Negative Declaration was issued on the application by vote of the Planning Board, Aye-5 (DeWolff, Cunnion, Fortune, Pribble, Shapiro(alternate)) No-0 Absent-3 (Hislop, Stransky, Walker) Abstain-0

On a motion to declare the application complete, and schedule for public hearing on December 20, 2018, by Ms. Cunnion, seconded by Mrs. Fortune, the motion carries, Aye-5 No-0 Absent-3 (Hislop, Stransky, Walker) Abstain-0

Report of the Zoning Officer

NONE

Report of the Chair

Chair DeWolff reminds Board Members they are required to take 4 hours of training in a calendar year. NYPF.org is an excellent online option

Other Reports and Communications

NONE

Public Comment

NONE

Adjourn

On a motion to adjourn the regular meeting at 7:24 p.m. by Mrs. Fortune, seconded by Mr. Pribble, Motion carries, meeting is adjourned at 7:24 p.m.

Respectfully submitted by

Cheryl Sprang
Secretary