

Meeting Minutes
Town of Essex Planning Board
Regular Meeting
June 15, 2017
7:00 p.m.

Call to Order

Mr Hislop opened the Regular meeting at 7:25 p.m. Meeting began late due to late arrivals required to form a quorum.

Attendance

Present: Jonathan Pribble, David Hislop, Janellen Fortune, Mark Walker
Cheryl Sprang, Secretary.

Absent: Derrick Wrisley, Thomas Stransky, James Van Hoven

Others Present: Steven Engelhart, Lauren Murphy, Peggy Harris, Monica Rumsey, AnhThu Cunnion, Michael George and Megan Harris-Pero.

Review and Acceptance of Minutes May 18, 2017.

On a motion to accept the minutes of May 18, 2017, by Mr. Hislop, seconded by Mr. Walker, the motion carries, Aye-4 No-0 Absent-3 (Van Hoven, Wrisley, Stransky)

Old Business

Draft Permit: Tax Map ##40.65-2-5 – Steven Engelhart prospective purchaser of Ducolon House at 2729 NYS Route 22, Essex, Special Use w/ Site Plan for storage shed in the rear (unseen) of the property.

On a motion to accept the draft permit as written by Mrs. Fortune, seconded by Mr. Hislop, the motion carries, Aye-4 No-0 Absent-3 (Van Hoven, Wrisley, Stransky)

New Business

Tax Map #40.65-2-10 – Belden Noble Memorial Library – Representative: Board Member Monica Rumsey Special Use request for replacement of outdoor Belden Memorial Library Sign. Old sign to be relocated to the inside of library with descriptive label.

On a motion to waive the public hearing and SEQRA on the sign permit and direct the secretary to write the sign permit by Mrs. Fortune, seconded by Mr. Walker, the motion carries, Aye-4 No-0 Absent-3 (Van Hoven, Wrisley, Stransky)

Tax Map #40.65-2-2.00 Megan Harris-Pero and Joel Pero, 2719 Route 22, Essex, Special Use w/ Site Plan for demolition of existing addition; rebuild addition to smaller foot print; add gravel parking pad area

On a motion to declare the application complete and schedule a public hearing for the July 20th meeting by Mrs. Fortune, seconded by Mr. Pribble, the motion carries, Aye-4 No-0 Absent-3 (Van Hoven, Wrisley, Stransky)

Report of the Zoning Officer

None

Report of the Chair

Other Reports and Communications

Public Comment

Adjourn

On a motion to adjourn the meeting at 7:55 p.m. by Mr. Pribble, seconded by Mr. Walker, Motion carries, meeting is adjourned at 7:55 p.m.

Respectfully submitted by

Cheryl Sprang
Secretary

Meeting Minutes
Town of Essex Planning Board
Public Hearing Meeting
June 15, 2017
7:00 p.m.

Call to Order

Mr. Hislop opened the meeting at 7:15 p.m. and led the attendees in the Pledge of Allegiance.

Attendance

Present: Jonathan Pribble, David Hislop, Janellen Fortune, Mark Walker
Cheryl Sprang, Secretary.

Absent: Derrick Wrisley, Thomas Stransky, James Van Hoven

Others Present: Steven Engelhart, Lauren Murphy, Peggy Harris, Monica Rumsey, AnhThu Cunnion, Michael George and Megan Harris-Pero.

Public Hearing (s)

The Chair gave an overview of the proceedings before the Planning Board.

Tax Map #40.65-2-5 – Steven Engelhart purchaser of Ducolon House at 2729 NYS Route 22, Essex, Special Use w/ Site Plan for storage shed in the rear (unseen) of the property.

There were no letters in support or against this action.

Public Comment

Ahn Thu Cunnion (neighbor directly on the east property line) who asked multiple questions about the driveway and shed.

- Will there still be a grassy area at the back of the driveway space?
- How close will the driveway be to her property?
- How tall will the shed be?
- Will the shed effect water drainage on her property?

Mr. Engelhart addressed each of these questions as follows:

- The driveway will not go all the way back to the edge of the property and there will likely be some small grass area.
- Will attempt to affect the neighboring property in the smallest possible way and have the driveway be as close as it can be to the door of his own property
- The shed will be ten feet at its highest point and may in fact block some light
- Owner agreed to install rain gutters to point away from the neighboring yard

It was determined that there didn't need to be any conditions put forth in writing for this item to be Permitted.

Adjourn

On a motion to close the public hearings by Mr. Hislop, seconded by Mr. Pribble, the Public Hearing(s) meeting adjourns at 7:23 p.m.

Respectfully submitted by

Cheryl Sprang
Secretary