

**Minutes**  
**Town of Essex Planning Board**  
**Organizational Meeting**  
**January 16, 2020**  
**7:00 p.m.**

**Call to Order**

Chair DeWolff opened the meeting at 7:01 p.m. and led the meeting with the Pledge of Allegiance.

**Attendance:**, Catherine DeWolff, David Hislop, Anita Shapiro, Tom Stransky, Mark Walker, Jacqueline Thomas

Absent: Anh Thu Cunnion (Excused), Jonathan Pribble (Excused)

Others in Attendance: Karol Kempster, Gladys Person, Russ Shapiro, Curtis Snyder

**Review of By-Laws**

Revise A-5 regarding vacancies. Remove all of the reasons for a vacancy.

There was discussion regarding a 7-member board vs. a 5-member board. Terms are for 7 years. The ending term date for each member was discussed. Chair DeWolff's term will be the next to expire on 12/31/20. She has decided to terminate her membership at that time.

On a motion to accept the by-laws with the revision by Mr. Stransky, seconded by Mrs. Hislop, the motion carries. Aye-5 No-0 Absent-2 (Cunnion, Pribble)

**Nominations and Appointments**

**Vice Chairman**

Chair DeWolff explained the duties and there was discussion. On a motion to nominate Mr. Hislop as Vice Chairman by Mrs. Shapiro, seconded by Mr. Walker, the motion carries. Aye-5 No-0 Absent-2 (Cunnion, Pribble)

Chair DeWolff read a letter from Supervisor Hughes regarding the 2020 Planning Board.

**Secretary**

On a motion to nominate Jacqueline Thomas as Secretary by Chair DeWolff, seconded by Mr. Hislop, the motion carries. Aye-5 No-0 Absent-2 (Cunnion, Pribble)

**2020 Meetings**

It was decided that the Planning Board will meet the third Thursday of each month at 7 PM at the Town Hall. A public notice will be in the Press Republican.

**Public Comment**

None

**Adjourn**

On a motion to adjourn by Mr. Stransky, seconded by Mr. Walker, and with unanimous consent of the board, Chair DeWolff adjourned the meeting at 7:25 p.m.

Respectfully submitted by

Jacqueline Thomas  
Secretary