

**Minutes**  
**Town of Essex Planning Board**  
**Regular Meeting**  
**December 17, 2020**  
**7:00 PM**

**Meeting was held remotely and was recorded. Recording and transcript available at [www.essexnewyork.gov](http://www.essexnewyork.gov).**

**Call to Order**

Acting Chairman Hislop opened the meeting at 7:09 PM.

**Attendance:** Anh Thu Cunnion, David Hislop, Gladys Person, Jonathan Pribble, Anita Shapiro, Tom Stransky, Mark Walker, Jacqueline Thomas

Absent: Jonathan Pribble

**Approval of Minutes**

On a motion to accept the abbreviated minutes for the November 19, 2020 Public Hearing and Regular Meeting by Mr. Hislop, seconded by Mr. Walker, and with all in favor, the motion carries.

**Old Business**

Tax Map #40.65-3-4.002 – Francis Houghton, Special Use Permit Application to change second floor storage to a 2-bedroom apartment with new deck at 2752 Essex Road, Essex

On a motion to accept the application as complete by Mrs. Shapiro, seconded by Ms. Cunnion, and with all in favor, the motion carries.

On a motion to add conditions to the permit by Mr. Stransky, seconded by Mrs. Shapiro, and with all in favor, the motion carries.

On a motion to approve the permit with conditions by Mr. Stransky, seconded by Mr. Hislop, and by roll call vote, the motion carries. Aye-6 No-0 Absent-1 (Pribble)

Tax Map #40.73-2-7.000 – Town of Essex, Special Use Permit Application for a door replacement at 2313 Main Street, Essex

On a motion to approve the permit by Ms. Cunnion, seconded by Mrs. Person, and with all in favor, the motion carries.

**New Business**

Tax Map #40.81-1-2.000 – Marshall Neely, Special Use Permit Application to replace a window at 2219 Lakeshore Road, Essex

On a motion to waive the EAF requirement by Mr. Stransky, and seconded by Mr. Walker, and with all in favor, the motion carries.

On a motion to deem to application complete and set the public hearing by Mr, Hislop, seconded by Mrs. Shapiro, and with all in favor, the motion carries.

The Public Hearing will be held at 7 PM on January 21, 2021.

**Report of the Acting Chairman**

The 2021 Organizational Meeting will be held remotely on Tuesday, January 5, 2021 at 7 PM.

The next regular meeting will be held on January 21, 2021. Deadline for applications will be January 11, 2021.

**Public Comment**

None

**Adjourn**

On a motion to adjourn by Mr. Stransky the meeting was closed at 8 PM.

Respectfully submitted by

Jacqueline Thomas  
Secretary